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MELISSA HARRELL  
DEPUTY CLERK

IN THE 16<sup>th</sup> JUDICIAL DISTRICT OF TENNESSEE  
LOCAL RULES FOR BONDSMEN

**RULE 1 GENERAL**

These Rules shall be applicable in the General Sessions Courts of Rutherford and Cannon County and all Courts of record in the Sixteenth Judicial District of Tennessee exercising criminal court jurisdiction.

**RULE 2 PETITIONS FOR APPROVAL OF NEW COMPANY**

1. The Judges of the Courts of record exercising criminal court jurisdiction shall sit *en banc*, as needed and shall approve each company who petitions the Court for permission to write bonds in the Sixteenth Judicial District. All petitions for approval of a new bonding company must be in a form similar to the one provided by the Circuit Court Clerk of Rutherford County, Tennessee.
2. The petition shall contain the following information:
  - a. The business name under which the new company will be operating and the street address and the business telephone number for the bonding company office, which will be located in Rutherford County and/or Cannon County;
  - b. A copy of the business license issued for the bonding company,
  - c. A copy of the bonding entity's agents school certificate;
  - d. A copy of the Oral Fluid Testing drug screen of the owner, and each prospective agent, as required by the Court by the PROVIDENCE PROBATION OFFICE or other vendor identified by the Circuit Court Clerk, and which has been performed within 48 hours of the date of filing the petition for permission to write bonds. Petitioners are responsible for cost of drug testing;
  - e. A copy of all organizational documents (e.g. corporate charter, partnership agreement) and all other agreements or documents pertaining to the identity of the owners and interest holders in the said company, the distribution of profits from the said company, the source of all funds used to establish the company, and the names of those persons who will be personally liable for forfeiture judgments;
  - f. List all disciplinary actions such as suspension or termination as a bonding person or agent;

- g. Identify the funds and source of said funds to be filed with the Clerk to establish the bonding capacity.
  - h. For all persons identified in paragraph d. above attach a sworn statement under oath and penalty of perjury from each individual stating the following:
    - i. A list of all prior criminal charges, whether resulting in a conviction or not, along with the disposition of the charge and the jurisdiction, as well as all other information required by T.C.A. 40-11-317;
    - ii. Describe all relationships to any other bond company owner, interest holder or agent of a bail bond company authorized to do business in Rutherford and Cannon County;
    - iii. A statement as to whether such people have ever been an owner, interest holder or agent of a bail bond company authorized to do business in Rutherford and Cannon County;
    - iv. A statement as to whether such people are related, by blood or marriage, to any person who works for the Circuit Court Clerk and/or the Sheriff's Department and/or any Judge of Rutherford and/or Cannon County;
    - v. A statement that the officers and/or owners of the bonding company and its proposed agents have read and are aware of the requirements of T.C.A. 40-11-301, et seq. and 40-11-401, et seq., pertaining to the Rules Governing Professional Bonds Persons and Requirements for Continuing Education, and the Rules of this Court governing bonding companies.
2. Applications for new bonding companies and/or new agents must comply with the following:
- a. Owner of new bonding company must have 2 years experience with a bonding company prior to applying;
  - b. Obtain TBI Form from the Rutherford County Criminal Court Clerk's office;
  - c. Submit completed application with the report of criminal history conducted by the TBI for a nationwide record check based upon the submitted fingerprints of each agent and owner of the bonding company (at the expense of the bonding agency);
  - d. New agents for existing bonding companies can only be added in January and July of each year;
  - e. Regulations for new agents are same as section 2. paragraphs d. and e. and section h. above;

3. All petitions for approval of a new company and/or its agents shall be served upon the District Attorney General at least two (2) weeks prior to the hearing on the petition and shall be heard by the Judges of the courts of record exercising criminal court jurisdiction sitting en banc, as needed. The District Attorney General and/or Rutherford County Sheriff's Department shall conduct a criminal history and background investigation of the owner of the bonding company and its agents. The results of the background investigation shall be furnished to the Court on or before the date of the en banc qualification hearing. The applicant shall submit to a criminal history background check by the Tennessee Bureau of Investigation as provided pursuant to T.C.A. § 38-6-109. The applicant shall be responsible for any fees for the criminal history background check. The results shall be submitted to the Circuit Court Clerk at least one (1) week before the date of the qualification hearings. The District Attorney General shall be present and represent the State of Tennessee at the qualification hearing. The petition shall have an attached affidavit disclosing the criminal history and all criminal charges, if any, of the petitioner. If the affidavit is found to be inaccurate, the petitioner shall be immediately disqualified as a professional bonding person.

### **RULE 3            COLLATERAL**

1. From the effective date of these rules, any person or company filing a petition for approval to open a professional bail bond company in Rutherford County or Cannon County is required to post a minimum of Seventy-Five Thousand Dollars (\$75,000.00) in cash with the Circuit Court Clerk of Rutherford County as security for bonds written.
2. Said funds may also be deposited in a Certificate of Deposit in the sum of not less than Seventy-Five Thousand Dollars (\$75,000.00) in the joint names of said bonding company and the Circuit Court Clerk of Rutherford County, Tennessee. The Certificate shall be retained and secured in the office of the Circuit Court Clerk of the appropriate county.
3. The bonding company must obtain prior written approval from the Court before the bonding company will be allowed to post any additional security exceeding the minimum cash deposit to increase its bonding capacity.
4. Collateral posted as security with the Clerk may not be withdrawn or applied to satisfy a forfeiture judgment except upon notice to the District Attorney General and an Order of the Court.
5. Any bonding company approved by the Court after the effective date of these rules, may write total bonds in an amount equal to eight (8) times the amount of cash security posted with the Clerk, any bonding company approved prior to the effective date of these rules, may write ten (10) times the amount of cash security posted with the Clerk. No bonding company shall be allowed to write any one single or blanket bond for an individual defendant in excess of twenty (20) percent of its available bonding capacity as determined by the clerk on a monthly basis.

6. Bonding companies which have exceeded their bonding capacity as to any single bond or total bonds will be automatically suspended by the Clerk, be removed by the Clerk from the approved list, and the Clerk will immediately notify the Court, the Sheriff, and the District Attorney. The bonding company will not be allowed to write any additional bail bonds until the bonding capacity is within the company's allowable limits and upon Order from the Court.
7. There must be prior written approval by the supervising Judge, after notice to the District Attorney General, before an approved bonding company will be allowed to increase its bonding capacity.

#### **RULE 4        FORFEITURES**

1. A bonding company shall not be allowed total outstanding forfeitures in the General Sessions Courts and the Circuit Courts of the Sixteenth Judicial District to exceed more than fifty (50) percent of the amount of collateral posted with the Clerk.
2. Bonding companies which have exceeded their forfeiture limit at the time of the monthly report prepared by the Clerk will be automatically suspended by the Clerk, be removed by the Clerk from the approved list, and the Clerk will immediately notify the Court, the Sheriff, and the District Attorney. The bonding company will not be allowed to write any additional bail bonds until the forfeitures are again within the company's allowable limits and upon Order from the Court.
3. If there is a discrepancy between the records of the bail bond company and the Circuit Court Clerk's office, the records of the Circuit Court Clerk's office will be presumed correct.
4. Any misrepresentation on any application form regarding financial worth, cases outstanding, forfeitures, dates of forfeitures, or the status on the payment of forfeitures will be cause for immediate removal from the approved bonding list of the Court in the Sixteenth Judicial District.
5. The Court shall have the authority to charge a reinstatement fee, not to exceed One Hundred dollars (\$100.00), together with the costs as a result of a suspension.
6. Upon any forfeiture becoming final, the professional bail bonding entity approved in this District will be required to pay the bond in full within ten (10) days of the date that the forfeiture becomes final without further action of the Court. Should a professional bail bonding company entity refuse or neglect to pay the forfeiture in full within ten (10) days, it will be immediately suspended and barred from making further bonds and the Court will issue the appropriate judgment to collect said outstanding bond as provided by law or to liquidate the Certificate of Deposit or other collateral to satisfy the forfeited bond.

7. Upon a forfeiture becoming final and timely paid, the bonding entity may apply for the return of bond proceeds if the defendant is incarcerated within Tennessee within thirty (30) days of the forfeiture becoming final.
8. In order to facilitate the determination of the owner of any funds remitted to a bail bond company entity after having been granted relief pursuant to T.C.A § 40-11-204 on forfeitures paid in, any monies paid into the Office of the Circuit Court Clerk due on forfeitures taken shall be paid only by case or by a single check written on the account of the surety or its owner. The Circuit Court Clerk shall not accept payment for any forfeiture by personal check written on the account of any other party, nor shall the Clerk take payment by multiple checks drawn on different accounts.

#### **RULE 5           COMPANY CHANGES**

1. The bonding company must notify, in writing, the Criminal Court Clerk of any changes to a bonding company's address or telephone number from that documented in the original qualifying petition. Written notice of any such changes shall be provided to the Clerk's office within ten (10) days of said changes.
2. Any changes to a bonding company's name, ownership, or agents as submitted in the original petition must be submitted in writing and approved by order of the Court within ten (10) days of said changes.
3. New agents for bonding companies will only be added in January or July.
4. Any material changes to the financial statements submitted to the Court must be corrected and filed with the Clerk immediately upon occurrence.
5. Any changes in the employment status of agents must be submitted in writing within ten (10) days of said change and be approved by the Court.
6. Any owner or agent of an approved bonding company shall immediately notify the Court of any arrest or the filing of criminal charges involving the owner or agent, or the filing of any civil action including bankruptcy and an order of protection, where the owner or agent is a party to the action.
7. Failure to comply with the notice requirements in this section will be cause for immediate removal from the approved bonding list of the Court in the Sixteenth Judicial District. The Court shall have the authority to charge a reinstatement fee, not to exceed One Hundred dollars (\$100.00), together with the costs as a result of a suspension.

#### **RULE 6           ACTIVITIES OF QUALIFIED BAIL AGENTS**

1. All agents must wear photo identification badges issued by the Circuit Court Clerk while performing their duties as a bail agent.

2. It is the duty of each agent to surrender his/her photo identification badge upon termination of their employment, and it is the responsibility of the owner of the company, or his designee, to retrieve and return to the Circuit Court Clerk said photo identification badge.
3. In addition to the criminal sanctions elsewhere provided by law, the following is deemed unprofessional conduct and no bondsman or surety agent shall:
  - a. Suggest or advise the employment of or name for employment any particular attorney to represent the bondsman's principal;
  - b. Pay a fee or rebate or give or promise anything of value to any clerk of court, jailer, police officer, peace officer, committing magistrate or any other person who has power to arrest or hold in custody, or to any public official or public employee in order to secure a settlement, compromise, remission or reduction of the amount of any bail bond or the forfeiture of the bail bond;
  - c. Pay a fee or rebate or give anything of value to an attorney in bail bond matters except in defense of any action on a bond;
  - d. Pay a fee or rebate or give or promise anything of value to the principal or anyone in the principal's behalf;
  - e. Participate in the capacity of an attorney at a trial or hearing of one on whose bond the person is a surety;
  - f. Solicit business directly or indirectly, by active or passive means, or engage in any other conduct which may reasonably be construed as intended for the purpose of solicitation of business in any place where prisoners are confined or in any place immediately surrounding where prisoners are confined;
  - g. Surrender a principal or ask any court to be relieved from a bail bond arbitrarily or without good cause;
  - h. Accept anything of value from a principal except the premium; provided, that the bondsman shall be permitted to accept collateral security or other indemnity from the principal which shall be returned upon final termination of liability on the bond. The collateral security or other indemnity required by the bondsman must be reasonable in relation to the amount of the bond. When a bail bondsman accepts collateral, the bondsman shall give a written receipt for the collateral, and this receipt shall give in detail a full description of the collateral received and the terms of redemption; or
  - i. Engage in the business of a professional bondsman or surety without maintaining a permanent business office, business telephone and appropriate signage indicating that the office is a professional bail bond business.
4. No bonding company employee or agent shall initiate contact with a defendant or a defendant's family member to obtain business. Contact with a defendant who is a

potential client will be allowed only after the bonding company has been contacted by the defendant or someone authorized to act on behalf of a defendant.

5. All agents or employees of a bonding company shall conduct themselves in accordance with all the rules and orders of the Sheriff and Circuit Courts of the 16th Judicial District while performing required duties within such buildings. The penalty for a first violation of this provision is a suspension for not less than ninety (90) days. The penalty for a second violation of this provision is a suspension for not less than six (6) months. After any suspension, the bonding company must petition the Court for reinstatement of the bonding company and/or agent. The penalty for a third or subsequent violation of this provision is termination of the privilege to write bonds in the 16th Judicial District.
6. All qualified agents may be subject to random drug screens as requested by the Court. A request for a screen may be initiated by the District Attorney or his designee by written request to the Administrative Judge. The request shall specify the type of test requested and the basis for the request. The test shall be ordered by the Judge for good cause shown. The cost of said random drug screens shall be the responsibility of said agent. All tests shall be divided to provide for confirmation testing. Should an agent test positive for any illegal substance, the agent has forty-eight (48) hours to request that the remaining sample be forwarded to a certified laboratory for re-testing at the agent's expense. Should an agent test positive for any illegal substance, the agent shall be suspended immediately pending a show cause hearing before the Administrative Judge. On the first occasion that an agent tests positive for any illegal substance, the agent shall be suspended for a minimum of six (6) months. After the agent has provided written documentation of successful completion of a drug treatment program, the agent may petition the Court for reinstatement. The credentials and/or qualifications of any treatment program shall be submitted to the Circuit Court Clerk for approval of the Court. Any agent who tests positive for any illegal substance on a second occasion shall be disqualified from serving as a bond agent and shall not be subject to reinstatement.
7. A bonding company shall notify the defendant/principal of each court appearance.
8. All records required by these rules shall be maintained and open to inspection upon written order of the Court. A request to inspect such records may be initiated by the District Attorney or his designee by written request to the Administrative Judge. The request shall specify the records requested and the basis for the request. The request shall be ordered by the Judge for good cause shown.

#### **RULE 7            PREMIUMS**

1. As provided by T.C.A. § 40-11-126, no bonding company or agent shall accept anything of value from a principal or anyone acting on their behalf except the authorized premium and initiation fee as set out in T.C.A. § 40-11-316 and as described in the bond contract. If any property other than cash (or other negotiable instrument) is accepted

for the premium, the agent shall notify the Administrative Judge and the District Attorney General in writing.

2. All funds or negotiable instruments accepted in payment or in satisfaction of the premium and the initiation fee shall be recorded and itemized by the bonding company. A copy of the said record documenting the premium and initiation fee received shall be provided to the defendant, or to the party acting in the defendant's behalf, and shall be maintained as a part of the ordinary daily business records of said company. If funds or negotiable instruments are accepted as collateral, the bonding company shall;
  - a. deposit such collateral into a separate trust account pending its redemption,
  - b. identify the account or principal to which the collateral applies, and
  - c. provide the person providing the collateral with the identity of the institution in which the collateral is held.
3. In the event that a bail bonding company receives funds for a premium or initiation fee and elects not to post the bond for the defendant/principal, any funds received shall be returned immediately to the defendant or the person acting on the defendant's behalf.
4. Every bondsman and/or agent must use a duplicate receipt book to record all payments for premiums. A copy of the receipt must be given to the defendant or the person acting on the defendant's behalf. Receipts must include:
  - a. A specific description of all property, including cash or checks, received from the defendant or someone acting on the defendant's behalf, and
  - b. The signature of the defendant or the person acting on his/her behalf tendering the said funds.
5. No bond may be secured, guaranteed, or otherwise indemnified by a contract which purports to be a promissory note, indemnification contract, hold harmless agreement, or guaranty from a company, or a bonding person not approved as a bonding company.
6. Bonding companies shall be prohibited from making or initiating credit bonds on cases where the total bonds for any defendant exceed Twenty Thousand (\$20,000.00). No additional funds, installment arrangements or unfinished payments in satisfaction of the premium may be received, collected or demanded following release of the defendant/principal from custody for any bonds for any single defendant in excess of Twenty Thousand (\$20,000.00), except as authorized by T.C.A. § 40-11-318 or other applicable law. Any violation of this rule will result in the immediate suspension of the bonding company and agent from writing bonds for a period of not less than three (3) months for a first offense. A second offense shall result in the immediate suspension of the bonding company and agent from writing bonds for a period of not less than six (6) months. The bonding company may petition the Court for a hearing to reconsider the suspension.
7. No single or total bonds for the same defendant in the amount of Fifty Thousand Dollars (\$50,000.00) or more shall be made without a hearing before the Court wherein said



case is pending, and notice by the bonding company to the Court and the District Attorney General. The Court shall conduct a hearing to determine compliance with these Rules and the provisions of T.C.A. § 39-11-715 regarding the source of the premium of said bond. Any Criminal Court or General Sessions Court may conduct such hearings and enter such orders, injunctions, restraining orders, prohibitions, or issue any extraordinary process for the purpose of ensuring that any defendant does not use any proceeds directly or indirectly derived from a criminal offense for the purpose of securing an appearance bond or to pay the premium for the bond. Any court may require the defendant or bonding agent to prove in open court the source of such bond or premium before accepting the bond, and the burden of proof shall be upon the party seeking the approval or acceptance of the bond. The source hearings shall be conducted in the Circuit Court or in the General Sessions Court in which the case is pending.

#### **RULE 8            REPORTS AND REQUIRED RECORDS**

1. It shall be the responsibility of the bonding company to certify that all bonds are fully completed upon the release from custody of the defendant/principal from custody. All bail bond contracts, written undertakings and bond powers shall:
  - a. Contain the name, address (including any apartment number) and zip code of the defendant typed or legibly printed thereon. It shall be the obligation of the bonding company to notify the Clerk of any change of address of the defendant;
  - b. Be signed by the agent making said bond;
  - c. Have the name of the bonding company boldly and legibly stamped or printed thereon;
  - d. Identify the property used to pay the premium and initiation fee as well as any other property received as collateral for said bond, and
  - e. Include a copy of a photo identification of all persons (excluding the defendant/principal) delivering such premiums, fees or collateral to the agent if the bond is Fifty Thousand (\$50,000.00) or more.
2. Any bonding company authorized by the Court to execute bail or bonds, or bonds securing fines and cost, shall file with the Circuit Court Clerk a semi-annual financial report pursuant to T.C.A. § 40-11-303. The semiannual report shall be an attested filing subject to prosecution for perjury. Such reports shall include, but are not limited to, a listing of:
  - a. All current and active qualified bonding agents approved for said company,
  - b. Any outstanding civil performance or costs bonds.
  - c. All persons having financial or managerial interest in the bonding company.
3. A certificate of compliance for each qualified agent for continuing education credits in the first semi-annual report due on January 15<sup>th</sup>. The certificate must be furnished annually as required by T.C.A. § 40-11-402.
4. Any bonding company authorized by the Court to execute bail or bonds, or bonds securing fines and cost, shall file with the Circuit Court Clerk a monthly report by the

tenth (10<sup>th</sup>) day of the following month in the format prescribed by the Clerk on a spreadsheet or table suitable for auditing by the Clerk and shall contain the following information for each bond:

- a. All bonds and forfeitures must be reported for each month beginning with the 1<sup>st</sup> day of the month and ending with the last day of the month.
  - b. All outstanding bonds and their amounts ending with the month of the report;
  - c. The name of each defendant, the bail bond book page number, the date the bond was made, the name of the agent signing the bond book, the amount of the bond and the case number assigned by the clerk for the court that issued the warrant or capias.
  - d. All forfeitures and their amounts;
  - e. All disciplinary actions such as suspension or termination as a bonding person or agent.
  - f. The monthly report shall be an attested filing subject to prosecution for perjury.
5. Upon failure of any bonding company to file the required monthly and/or semi-annual report, or any other record or document required by statute or these Local Rules, the Circuit Court Clerk shall notify the Administrative Judge who shall suspend and remove the company from the approved list. The Administrative Judge shall issue a written order and immediately terminate the bail bond company's authority to execute bonds in the 16<sup>th</sup> Judicial District. Thereupon, the bond company shall not be allowed to write any bonds until such time as all the requirements of the semiannual report have been satisfied and the Administrative Judge has reinstated the bonding company in a written order. In the event the bonding company disputes the suspension, the bonding company may petition the Court for a hearing to reconsider the suspension.

#### **RULE 9           SUSPENSION OF BONDING COMPANY OR AGENT**

1. Every bonding company acts as an agent of the Court and the conduct of the bonding company constitutes an integral part of the operation of the Court. The Court may impose any limits and conditions necessary to insure the professional standing and reliability of the bonding company. Such measures, if any, shall be made in the public interest to avoid a conflict of interest or an appearance of impropriety on the part of the bonding company. Pursuant to the provisions of T.C.A. § 40-11-125 and T.C.A. § 40-11-126, the Court may take appropriate disciplinary action including the withholding, suspension or termination of the approval to do business as a bail bond company or agent if it appears to the Court that it is in the best public interest to take such action. For good cause, the Court may issue a restraining order, writ or other process without notice to the company if deemed necessary in the public interest.
2. Pursuant to the provisions of T.C.A. § 40-11-125 and T.C.A. § 40-11-126, the Court may take appropriate disciplinary action including the withholding, suspension or termination of approval for a bondsman to act as an agent for an approved bonding company, if the agent:

- a. Has been convicted of a crime of dishonesty, any felony or any alcohol or drug related offense.
- b. Fails to submit to a drug screen as requested by the Court or fails to provide proof of successful drug screens as mandated in the semi-annual reports,
- c. Tests positive for any illegal substance by a drug screen requested by the Court. The owner of the bonding company must notify the Court immediately of any failed drug screens by any owner or agent of the bonding company.
- d. Authorized a bond which has a final judgment of forfeiture entered against the bonding company that remains unsatisfied. If a bonding company fails to satisfy payment of a final judgment, the bonding company shall be suspended immediately from the list of qualified bonding companies. The bonding company shall remain suspended unless reinstated upon Order from the Court. There shall be a \$100.00 reinstatement fee, together with the costs as a result of such suspension.
- e. Has failed to comply with any local rules.
- f. Is guilty of any unprofessional conduct that includes, but is not limited to:
  - i. Loitering about the jail or court premises and within prohibited areas to solicit business;
  - ii. Suggesting or advising the employment of, or otherwise referring, any particular attorney to represent a defendant.
  - iii. Paying a fee or giving or promising anything of value to any Clerk of the Court, jailer, police officer, peace officer, committing Magistrate, or any other person who has the power to arrest or hold in custody, or to any public official or public employee to secure a bond and/or a settlement, compromise, remission or reduction of the amount of any bail bond or the forfeiture thereof;
  - iv. Paying a fee or rebate or giving anything of value to an attorney in bail bond matters, except in the legal representation or any action pertaining to the bail bond company or action;
  - v. Surrendering a principal without good cause;
  - vi. Accepting anything of value from a principal except the premium provided, however, the bondsman shall be allowed to collect collateral, security or other indemnity from the principal that shall be returned upon final termination of liability on the bond where such collateral, security or other indemnity required by the bondsman is reasonable in relation to the amount of the bond and where the said bondsman accepting such collateral delivers a written receipt for the same which receipt describes in detail the collateral received and the term of redemption;
  - vii. Receiving anything of value as payment for a premium or collateral after the defendant/principal is released from custody as prohibited by these Rules, except as authorized under Rule 7.6.

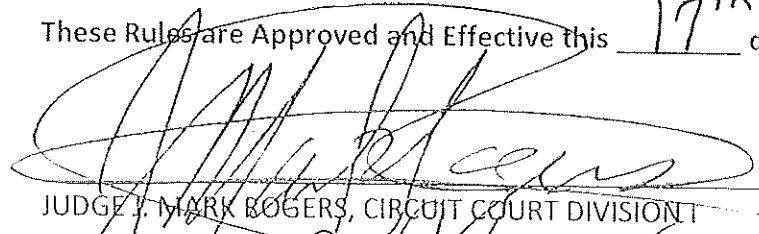
## **RULE 10      INDIVIDUAL BONDS**

1. Any individual who desires to post a real property bond pursuant to T.C.A. § 40-11-122 shall submit a current insured title opinion letter by an attorney approved by the Clerk identifying said real property and reflecting any encumbrances thereon. The appraised value/equity of the property must equal one and one-half times the amount of the bond. The property owner providing said surety must comply with all regulations as set forth by the Office of the Criminal Court Clerk. If the amount of the bond is Fifty Thousand (\$50,000.00) or more, the bond must be made after notice is provided to the District Attorney General and a hearing is conducted in open court pursuant to T.C.A. § 39-11-715 regarding the source of the bond. If the bail bond is secured by real estate, the defendant or the defendant's surety shall execute a deed of trust conveying the real estate in trust to the clerk who shall immediately file the deed of trust in the office of the register of the county in which the real estate is situated. The costs of preparation of the deed of trust and recordation shall be paid by the defendant.
2. Any individual who desires to deposit a cash bond with the Clerk pursuant to T.C.A. § 40-11-118 shall be notified in writing that such cash deposit shall be returned subject to any fines, court costs or restitution as ordered by the Court. No cash bond may be received in the amount of Ten Thousand (\$10,000.00) or more without notice to the District Attorney General and a hearing is conducted in open court pursuant to T.C.A. § 39-11-715 regarding the source of the bond.
3. Upon release from custody, or at first appearance to booking authorities upon receipt of a citation, the Clerk shall notify the defendant in writing of the initial court appearance. The Clerk shall retain proof of such notification. Each defendant shall provide to the clerk before release on a property or cash bond an address where notification of a court date may be delivered. It shall be the responsibility of the defendant to notify the Clerk of any change of address.

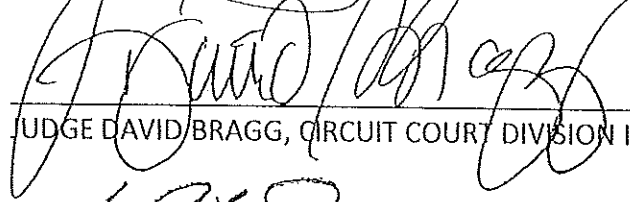
## **RULE 11      AMENDMENTS**

These Rules may be amended from time to time by the Judges exercising criminal jurisdiction. Upon amendment, the Criminal Court Clerk shall notify all approved bonding companies in Rutherford and Cannon County, by certified mail, return receipt requested, or by personal delivery with a signed receipt for the same. Upon receipt of notice, all bonding companies shall comply with any said amendments

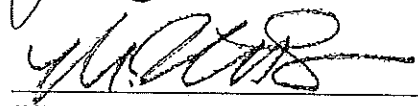
These Rules are Approved and Effective this 17<sup>th</sup> day of November, 2015.



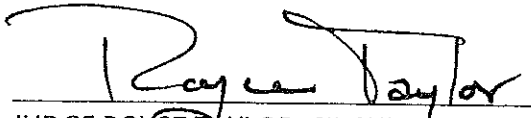
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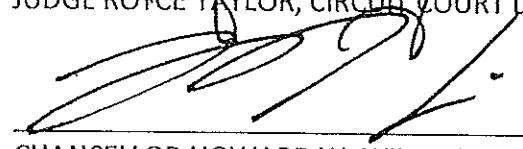
JUDGE DAVID BRAGG, CIRCUIT COURT DIVISION II



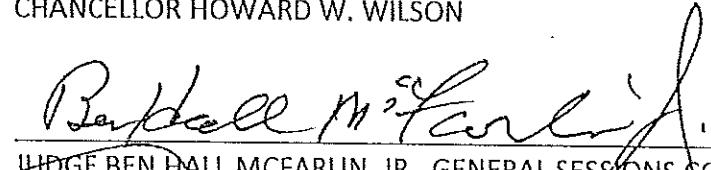
JUDGE M. KEITH SISKIN, CIRCUIT COURT DIVISION III



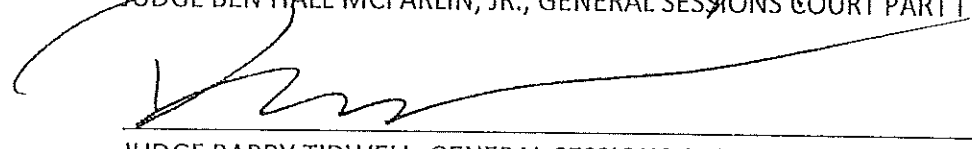
JUDGE ROYCE TAYLOR, CIRCUIT COURT DIVISION IV



CHANCELLOR HOWARD W. WILSON



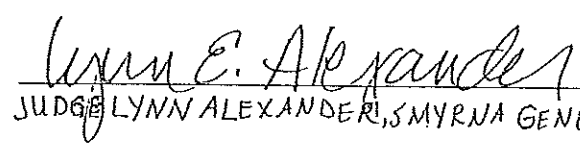
JUDGE BEN HALL MCFARLIN, JR., GENERAL SESSIONS COURT PART I



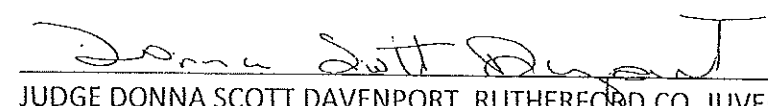
JUDGE BARRY TIDWELL, GENERAL SESSIONS COURT PART II



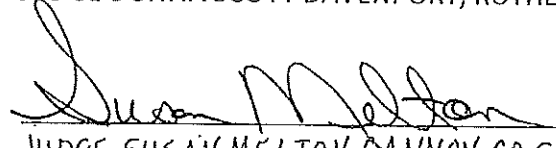
JUDGE TOBY GILLEY, GENERAL SESSIONS COURT PART III



JUDGE LYNN ALEXANDER, SMYRNA GENERAL SESSIONS COURT



JUDGE DONNA SCOTT DAVENPORT, RUTHERFORD CO. JUVENILE COURT



JUDGE SUSAN MELTON, CANNON CO. GENERAL SESSIONS COURT